

26 November 2025



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www.maldon.gov.uk



APOLOGIES: Committee Services
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CHIEF EXECUTIVE
Doug Wilkinson

Dear Councillor

You are summoned to attend the meeting of the;

OVERVIEW AND SCRUTINY COMMITTEE

on **THURSDAY 4 DECEMBER 2025 at 7.30 pm**

in the **Council Chamber, Maldon District Council Offices, Princes Road, Maldon.**

Please Note: All meetings will continue to be live streamed on the [Council's YouTube channel](#) for those wishing to observe remotely. Public participants wishing to speak remotely at a meeting can continue to do so via Microsoft Teams.

To register your request to speak / attend in person please complete a [Public Access form](#) (to be submitted by 12noon on the working day before the Committee meeting). All requests will be considered on a first-come, first-served basis.

A copy of the agenda is attached.

Yours faithfully

Chief Executive

COMMITTEE MEMBERSHIP:

CHAIRPERSON	Councillor S J N Morgan
VICE-CHAIRPERSON	Councillor P L Spenceley
COUNCILLORS	V J Bell J R Burrell-Cook A Fittock L J Haywood A M Lay C P Morley E L Stephens N J Swindle



AGENDA OVERVIEW AND SCRUTINY COMMITTEE

THURSDAY 4 DECEMBER 2025

1. **Chairperson's Notices**
2. **Apologies for Absence**
3. **Minutes of the last meeting** (Pages 5 - 10)

To confirm the Minutes of the meeting of the Overview and Scrutiny Committee held on 4 September 2025 (copy enclosed).

4. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

5. **Public Participation**

To receive the views of members of the public of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

Should you wish to submit a question please completed the online form at www.maldon.gov.uk/publicparticipation.

6. **Member Scrutiny Request - Leisure Contract**

To consider the reports of the Overview and Scrutiny Committee Working Group (copies enclosed) on the following aspects of the Leisure Contract:

- a) **Communications and Messaging (request by Councillor A M Lay)** (Pages 11 - 16)
- b) **Post Implementation Review (request by Councillor E L Stephens)** (Pages 17 - 20)

7. **Member Scrutiny Request - Local Plan Policy H2 Housing Mix** (Pages 21 - 26)

To receive an update on the request by Councillor A Fittock (**APPENDIX A**) and to consider the conclusions from the Overview and Scrutiny Committee Working Group special workshop session held on 13 November 2025 as part of its initial assessment (**APPENDIX B**).

8. **Member Scrutiny Request - Planning Services Performance** (Pages 27 - 28)

To note that the above request by Councillor V J Bell (proforma attached) was reported to the Overview and Scrutiny Committee Working Group in September 2025 but since the matter had not first been raised with Officers of the Council or the relevant Committee the request was contrary to the Committee's operating protocol in terms of being able to be actioned.

The Committee is therefore requested to take no further action in respect of this request.

9. **Any other items of business that the Chairperson of the Committee decides are urgent**

NOTICES

Recording of Meeting

Please note that the Council will be recording and publishing on the Council's website any part of this meeting held in open session.

Fire

We do not have any fire alarm testing scheduled for this meeting. In the event of a fire, a siren will sound. Please use either of the two marked fire escape routes. Once out of the building please proceed to the designated muster point located on the grass verge by the police station entrance. Please gather there and await further instruction. If you feel you may need assistance to evacuate the building, please make a member of Maldon District Council staff aware.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber.

Closed-Circuit Televisions (CCTV)

Meetings held in the Council Chamber are being monitored and recorded by CCTV.

Lift

Please be aware, there is not currently lift access to the Council Chamber.